

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
IN HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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July 1, 2003

**FROM:** David Arrocho, Executive Director  
In Home Supportive Services Public Authority

**SUBJECT: ELECTION OF BOARD OFFICERS**

**RECOMMENDATION:**

Elect from the members of the Board of Directors a Chairperson and Vice-Chairperson in accordance with County Code Section 12.4203.

**BACKGROUND INFORMATION:**

Created in 1973, the IHSS program serves elderly, blind, or disabled individuals who are not able to remain in their homes without assistance. Without IHSS many elderly, blind, and disabled recipients would require institutionalization. Persons eligible for the IHSS program utilize individual care providers ("IHSS providers") who perform a wide variety of basic services including: domestic assistance such as housecleaning, meal preparation, laundry, shopping, personal care, transportation, protective supervision, and certain paramedical services ordered by a physician.

Section 12302.25 of the Welfare and Institutions Code ("WIC") mandates that each county, on or before January 1, 2003, must act as, or establish an employer of record for IHSS providers, for collective bargaining purposes. On January 8, 2002, the Board of Supervisors adopted County Ordinance No. 3842 to establish the San Bernardino County IHSS Public Authority. This ordinance designates the members of the Board of Supervisors as the Board of Directors of the IHSS Public Authority. Additionally, it grants the IHSS Public Authority the powers necessary and appropriate to carry out the functions mandated by WIC section 12301.6(e) and to act in accordance with WIC sections 12301.6(c)(1) and (h) and WIC section 12302.25.

Article V of the IHSS Public Authority Bylaws indicates that the Board of Directors shall elect from among its members a Chairperson and Vice-Chairperson who shall serve for a term of one (1) year. The officers' terms are concurrent with the Public Authority's fiscal year. On February 12, 2002, Directors Aguiar and Hansberger were elected to serve as Chairperson and Vice-Chairperson, respectively, for Fiscal Year 2002/2003 which ends on June 30, 2003. The newly elected Chairperson and Vice-Chairperson term will commence on July 1, 2003 and end on June 30, 2004.

Record of Action of the Board of Directors

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